

Medical Administrative Technology

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What drives you?
BARTON
COMMUNITY COLLEGE

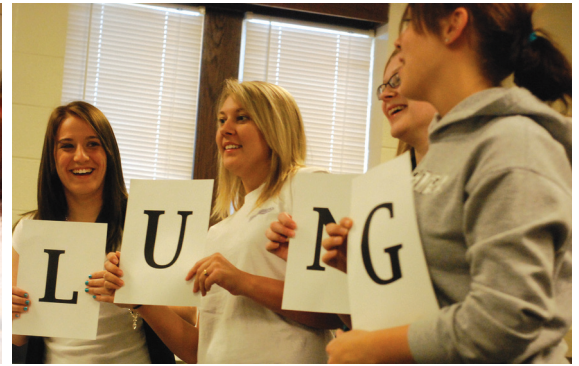
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What is a Medical Administrative Technology (MAT) career?

Provide high-level medical administrative support by coordinating patient and healthcare staff schedules, conducting medical transcription and coding, handling medical billing, and performing clerical functions such as preparing correspondence, receiving visitors, and providing high-end customer service.

Why Barton?

- Convenient and flexible course offerings.
- Experienced and caring instructors.
- Instructors are attentive to students' needs and goals.
- Courses offered in face-to-face, online, arranged, and hybrid formats.
- Instructors have connections with regional employers to help students secure employment.

About the Program

- Students should enroll in this program if they are interested in the healthcare field, but not interested in clinical or patient care.
- Students who thrive in this program appreciate accuracy and pay close attention to details.
- Instructor accessibility
- Simulated medical transcription and medical coding courses that allow students to learn as if they were in a real world setting.

Occupational Outlook:

- Median annual earnings of medical records and health information technicians were \$28,030 in May 2006. The middle 50 percent earned between \$22,420 and \$35,990.
- Employment is expected to grow faster than average. Job prospects should be very good; technicians with a strong background in medical coding will be in particularly high demand.

Source: *Kansas Career Pipeline*

- Work Environment. Medical records and health information technicians work in pleasant and comfortable offices.

What are possible career opportunities?

After graduation, students secure employment at a variety of healthcare locations such as hospitals, clinics, surgery centers, doctor's offices, insurance companies, physical therapy clinics, and any medical setting that requires administrative support.



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